

Fellowship Program Timeline Week 1 – Week 12

Welcome to **Week 1 – Week 12** of the Chamberlain University fellowship program. On behalf of the Center for Faculty Excellence, I would like to extend a warm welcome to each of you. It is my sincere hope that this will be the beginning of your own personal journey traveling the road of scholarship. We, at the Center for Faculty Excellence will do our very best to ensure that your journey is educational, invigorating, and nothing short of remarkable. Congratulations on being accepted into the fellowship program. Let's begin our journey!

*The following is a suggested timeline of weekly task(s) you should complete as you progress through the Fellowship Program. Tasks may vary based on your progress.

COMPLETED		WEEK	NOTES
WEEK 1			
Yes	No	Weekly Task(s)	
		Read the Chamberlain University Fellowship Program Guide in its entirety.	
		Complete the Research Fellow Self-Assessment .	
		Attend scheduled meeting with the Program Facilitator (the self-assessment will be reviewed during this meeting).	
		Enroll in the CITI Research Study Design course. For additional log in information go to the CFE Portal, under the Scholarship tab click on CITI Program Course Offerings .	
WEEK 2			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Complete Module 1 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Complete Module 2 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Reflect on the learning objectives, readings assignments, and concepts learned in this week's modules.	
WEEK 3			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	

		Complete Module 3 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Complete Module 4 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Reflect on the learning objectives, readings assignments, and concepts learned in this week's modules.	
WEEK 4			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Complete Module 5 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Complete Module 6 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Reflect on the learning objectives, readings assignments, and concepts learned in this week's modules.	
		Update the National Dean of Faculty, Dr. Sherrie Palmiere and the dean/director of your respective program on your progress to date.	
WEEK 5			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Complete Module 7 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Complete Module 8 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Reflect on the learning objectives, readings assignments, and concepts learned in this week's modules.	
WEEK 6			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Complete Module 9 of the CITI Research Study Design Course and take the exam at the end of the module.	

		Complete Module 10 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Reflect on the learning objectives, readings assignments, and concepts learned in this week's modules.	
WEEK 7			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Complete Module 11 of the CITI Research Study Design Course and take the exam at the end of the module.	
		Email the Research Study Design Certificate of Completion to the Program Facilitator as well as your respective dean/director.	
WEEK 8			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator and complete the following: <ul style="list-style-type: none"> Review CITI Research Study Design course completion module history with the Program Facilitator. Discuss any modules where repeating an exam was necessary in order to achieve at least an 80%. 	
		Update the National Dean of Faculty, Dr. Sherrie Palmiere and the dean/director of your respective program on your progress to date.	
WEEK 9 AND WEEK 10			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		Review Module 1 of the CITI Research Study Design Course.	
		With knowledge obtained from Module 1 of the CITI Research Study Design course, expand your research or scholarly project proposal into a working document focusing on the following: <ul style="list-style-type: none"> Introduction Overview of the problem Purpose of the study Hypotheses Significance of the problem Definitions Limitations 	

		Note: Use the above format in drafting/refining your working document. This will serve as the foundation for your manuscript.	
WEEK 11 AND WEEK 12			
Yes	No	Weekly Task(s)	
		Attend scheduled meeting with the Program Facilitator.	
		With knowledge obtained from Module 1 of the CITI Research Study Design course, continue working on your manuscript you started in weeks nine and ten focusing on the following: <ul style="list-style-type: none"> • Review of the Literature • Insights from the fields of nursing, healthcare, or education • Insights from related multidisciplinary fields 	
		Update the National Dean of Faculty, Dr. Sherrie Palmiere and the dean/director of your respective program on your progress to date.	